



## How to create a Duo or Team

**Rottnest**  
Channel Swim Association

You will need to nominate a Duo or Team Captain who will create a Duo or Team during registration and be required to make full payment to complete it.

The Duo or Team Captain will also create a Team password during registration. It is important to note this down so you can pass it along to the rest of your Duo or Team who will need this to register individually.

1. Select appropriate Captain category *e.g.* **Create a Duo team (Team Captain)** or **Create a Team (Team Captain)**.

### Duo (Teams of 2) Registration

- Create a Duo team (Team Captain)

You will be asked to create a Team name and Team password on the next page of registration. You will then need to pass this to the rest of your team who will each register individually.

● Ages 14 and over as of 2/24/2018

- Junior Duo Team Captain (For Non-Participating Adults wishing to Create a Junior Duo)

A junior Duo consists of two swimmers both between 14-17 yrs old. Since under 18's cannot create a Duo team an adult (18 or over) is required to create a junior Duo team for registration. Then the 2 junior swimmers need to join that team after it's been created.

● Ages 14 and over as of 2/24/2018

- Join a Duo team (Regular and Junior)

Your Duo is only confirmed once both swimmers have registered!

● Ages 14 and over as of 2/24/2018

OR

### Team of 4 Registration

- Create a Team (Team Captain)

You will be asked to create a Team name and Team password on the next page of registration. You will then need to pass this to the rest of your team who will each register individually.

● Ages 14 and over as of 2/24/2018

- Junior Team Captain (For Non-Participating Adults wishing to Create a Junior Team)

A junior Team of 4 consists of four swimmers all between 14-17 yrs old. Since under 18's cannot create a team an adult (18 or over) is required to create a junior Team for registration. Then the 4 junior swimmers need to join that team after it's been created.

● Ages 14 and over as of 2/24/2018

- Join a Team of 4 (Regular and Junior)

Your Team is only confirmed once all 4 swimmers have registered!

● Ages 14 and over as of 2/24/2018





## How to create a Duo or Team

2. Enter your email address to check if you already have an existing Active account.

### Registration

2018 Rottnest Channel Swim - Team of 4 Registration - Create a Team (Team Captain)

🕒 Your spot will be held for 15 minutes.

To complete registration faster, let's check if you have an account.

Email address

Next

- a. If you do not already have an Active account you will be prompted to create one upon check out.
- b. If you do already have an Active account you will be promoted to enter your password to login. If you cannot remember your password please use the "Forgot password" link to reset your password.

We found an account with that email address. Enter your password to continue.

Email address ellen.hooper@activenetwork.com

[Change email address](#)

\* Password

[Forgot password](#)

Login

3. Complete your registration details. You will be prompted to enter Team name and Team password. Again, please ensure to **note down your Team password** so it can be passed along to the rest of your Duo or Team who will need this to register individually. Each Duo or Team name must be unique.





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### Team information

All team members must register in the same registration category as the team captain in order to join a team in this event.

\* This registration requires you to create a team.

Create a team

Team members register themselves. As the team captain, you can use the team captain center to manage and invite team members.

\* Team name

\* Team password

4. Continue to checkout and payment to confirm your registration and create your Duo or Team.

